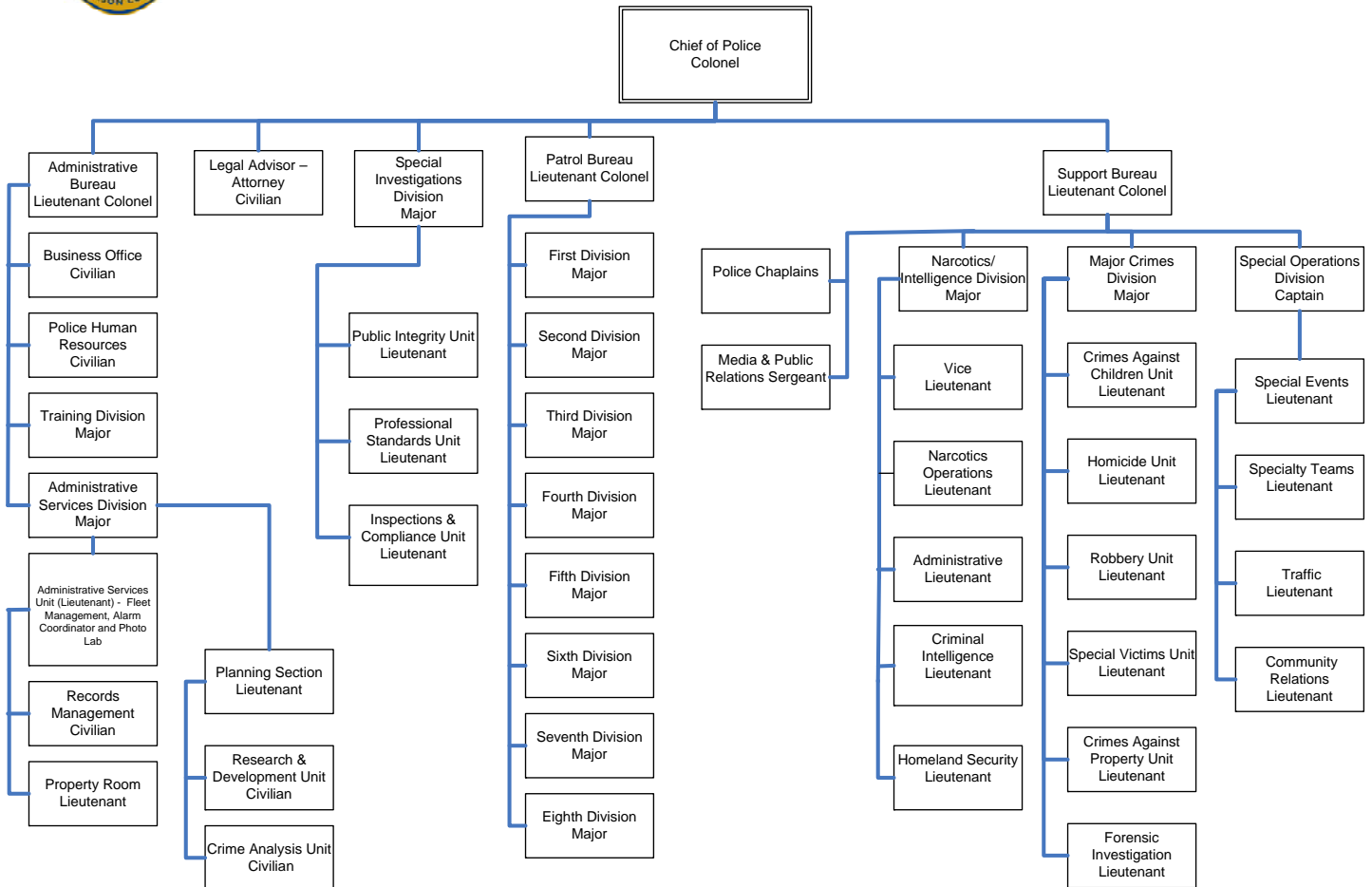




# Louisville Metro Police



# LOUISVILLE METRO POLICE

## Mission

To deliver professional, effective services, fairly and ethically, at all times, to all people, in order to prevent crime, control crime, and enhance the overall quality of life for citizens and visitors. We will encourage and promote community involvement on all levels to achieve these ends.

## Programs and Services

**Administrative Bureau**

**Administrative Services Section:** To coordinate with Metro Public Works and Assets/Fleet Services in their efforts to provide operation of a safe patrol and support fleet. To administer compliance with false alarm regulations. To support the patrol and management operations by operating a police photo lab. To coordinate with Metro Technology Services to meet the technology needs of the department by supporting the department network, mobile computers, and software applications

**Planning:** To support the department's policies and procedures by providing research and analysis of best practices in law enforcement, ensuring accreditation requirements are met, and by supporting special projects and policy development for the department. The Research and Development Unit shall be responsible for the procedures of formatting, indexing, purging, writing, revising and dissemination of correspondence. The Crime Analysis Unit provides the department with various crime statistics that are used for tactical planning and deployment of resources.

**Records Management:** To maintain the integrity, compilation, security and retention of data for the department and to coordinate Uniform Crime Report activities. To operate the Telephone Reporting Unit to maximize the time patrol officers have for proactive policing activities.

**Property:** To maintain an orderly system of managing evidence and suspect property by organizing and operating the property room.

**Human Resources:** To support all human resource functions by monitoring the hiring, performance, payroll and benefit activities of the department.

**Business Office:** To manage departmental financial and grant activities by preparing and monitoring budget, accounting, and purchasing activities; and by preparing grant applications, administering the grant program, and preparing grant reports.

**Training:** To provide appropriate law enforcement training by providing all police pre-employment screening; managing the Basic Training Academy; and coordinating mandatory in-service and mandatory re-certifications for firearms and first-aid.

# LOUISVILLE METRO POLICE

**Programs and Services (continued)**

<p><b>Patrol Bureau</b></p> <p><b>Patrol:</b> To reduce crime by interdicting, reporting and preventing crime, responding to calls for service, and apprehending criminals.</p> <p><b>Special Investigations Division</b></p> <p><b>Public Integrity:</b> To ensure the professionalism, integrity, and good conduct of all Metro employees by conducting investigations of alleged criminal misconduct or wrongdoing.</p> <p><b>Professional Standards:</b> To ensure the professionalism of on- and off-duty law enforcement officers by investigating allegations of misconduct, conducting field and staff inspections, monitoring court-mandated appearances by officers, and administering the department's substance abuse testing program.</p> <p><b>Inspections and Compliance Unit:</b> To monitor court attendance and attire, monitor departmental inventory policy, and to conduct field inspections.</p> <p><b>Support Bureau</b></p> <p><b>Major Crimes Division:</b> Responsible for planning the department's response to unusual occurrences and coordinating the activities of the following units:</p> <p><b>Crimes Against Children:</b> Protect Metro area children from crime by providing specialized investigative personnel trained in the specific needs of child crime victims and by investigating criminal sexual abuse, physical abuse, neglect, and exploitation of children.</p> <p><b>Homicide Unit:</b> Investigate homicides, critical assaults, serious assaults against police officers, suicides, suspicious deaths, kidnapping for ransom or missing persons suspected to be victims of violent crimes, who cannot be located.</p> <p><b>Robbery Unit:</b> Investigate all first degree robberies of retail businesses operating from a permanent structure when the perpetrator clearly intends to take the business's cash, narcotics, property or property of employees making bank drops.</p> <p><b>Special Victims Unit:</b> Investigate all felony sexual assaults involving adult victims and all felony sexual assaults involving victims sixteen years of age or older and the perpetrator is not serving as a caretaker for the victim; and investigate abuse, neglect and financial exploitation of persons that are sixty years of age and older or at-risk adults who are being victimized primarily because of their age.</p>
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## LOUISVILLE METRO POLICE

### Programs and Services (continued)

**Crimes Against Property Unit:** Investigate identity thefts, consumer fraud, business fraud, embezzlement and pigeon drops; Investigate organized criminal groups that violate laws concerning auto theft, vehicle cloning, cargo theft, major thefts from warehouses, intellectual property crimes, organized retail thefts and any major property crimes that may have criminal enterprise connections; Investigate impounded vehicles that have been stolen or contain stolen items; Coordinate with the Public Works and Assets Vehicle Impoundment Division and towing contractors responsible for impounding vehicles and address problems and complaints regarding the impoundment of vehicles; Conduct physical examinations of pawn shops and inspect pawn shop records.

**Forensic Investigation:** Provide support for all department investigators, conduct forensic video analysis of surveillance video seized from crime scenes, videotape major crime scenes, and record training exercises, special events and other activities deemed necessary by the Chief of Police; Seize and examine computers, systems and media, and write and execute computer related search warrants; Assist officers at crime scenes by photographing, preserving, collecting, processing, packaging and transporting evidence; Support investigative units by conducting polygraph investigations; Transcribe audio recordings of dictated investigative letters, interviews and telephone recordings.

**Special Operations Division:** Provide specialized support to police operations, local schools, and community special events by maintaining specially trained units for Air, River and Horse Patrol, Canine, SWAT, Hostage Negotiating Team, Dive Team, Joint Emergency Services Unit, Bomb Squad, Dignitary Protection Team, Honor Guard, Peer Support and Special Response Team.

**Community Relations:** Promote citizen involvement in law enforcement activities through a variety of crime awareness and prevention programs including the 574-LMPD crime tip line, Neighborhood Watch, Citizen Observer, Citizen Academies, Community Policing programs, drug prevention and education programs, and school enforcement officers.

**Traffic/Crossing Guards:** Respond to and investigate collisions involving fatalities, life threatening injuries and collisions on the interstate; Proactively enforce traffic regulations to reduce collisions and promote traffic safety; Provide safe transit for students crossing streets to and from school and assist schools with overall student safety issues.

## LOUISVILLE METRO POLICE

### Programs and Services (continued)

**Narcotics/Intelligence:** Enforce all applicable federal and state laws regarding controlled and illegal substances by investigating all prostitution, gambling, narcotics, and alcohol violations; Ensure the investigation and solution of alleged criminal activity by providing undercover specialized investigative techniques to criminal investigations in the areas of white collar crime, organized and gang-related crime, terrorism, and sexual predator crimes.

**Homeland Security Unit:** Establish national readiness priorities that provide the basis for prevention, readiness and response to acts of terrorism, major disasters and other emergencies; Coordinate department compliance with national preparedness goals, as directed by the Office of Homeland Security; Act as the department liaison with the Joint Terrorism Task Force, Louisville Metro Emergency Management Agency and the State Fusion Center.

**Media and Public Relations:** Provide information to the media, produce press releases regarding police programs and activities, and maintain contact with local print, television, and radio media by making public appearances, responding to requests for information, and arranging interviews.

### Goals & Indicators

#### Administrative Bureau

##### Program Goals:

- Use financial resources efficiently and effectively.
- Improve customer service.
- Become accredited by the Commission on Accreditation for Law Enforcement Agencies, Inc. in calendar year 2010.
- Increase female and minority recruitment by 5% in calendar year 2009.
- Complete civilianization of the leadership of the police property room.
- Provide an accurate compilation of crime statistics for weekly performance evaluation meetings.
- Coordinate a performance measurement system for all LMPD units.
- Finalize implementation of a new user-friendly records management system to provide crime information in a timely fashion to officers and detectives and to increase the resources available through mobile data terminals.
- Coordinate expansion of the LMPD Firearms Training Center to a 24-lane indoor range, adequate classroom space and an appropriate level of parking.
- Coordinate the purchase and installation of state-of-the art mobile data terminals and in-car video cameras into 900 police vehicles.

## LOUISVILLE METRO POLICE

### Goals & Indicators (continued)

#### Patrol Bureau

##### Program Goals:

- Create and utilize profiles for every patrol beat to delineate unique features of each designated area and maximize effective police response to beat issues.
- Maintain effective response times to critical calls for service.
- Meet with Division Advisory Boards on a quarterly basis to discuss crime prevention initiatives and seek input from board members.
- Reduce violent crime by 3% in calendar year 2009.
- Reduce property crime by 3% in calendar year 2009.
- Increase the number of crimes cleared by arrest by 3% in calendar year 2009.
- Reduce the number of traffic fatalities and injury accidents by 3% in calendar year 2009.
- Increase community interactions with police in non-criminal settings by 3% in calendar year 2009.
- Reduce public perception of fear of crime in calendar year 2009.
- Reduce external complaints against Metro Police personnel by 3% in calendar year 2009.
- Reduce internal administrative violations by Metro Police employees by 3% in calendar year 2009.
- Conduct semi-annual roll-call training with all personnel on the LMPD Mission and Value Statements.
- Maintain effective response times for all critical calls for service.
- Conduct monthly roll-call training in critical performance areas.
- Conduct monthly evaluation of patrol deployment in each Patrol Division to ensure personnel are assigned appropriately.
- Implement the Weed & Seed strategy in the Newburg and Shawnee Weed & Seed approved sites.

#### Special Investigations Division

##### Program Goals:

- Conduct professional and thorough criminal investigations of allegations of criminal misconduct by Louisville Metro Government employees.
- Analyze administrative incident reports quarterly to detect patterns in use of force incidents, and injuries to officers and citizens.
- Analyze complaints taken from citizens and generated by the Chief of Police on a quarterly basis.

## LOUISVILLE METRO POLICE

### Goals & Indicators (continued)

- Conduct comprehensive Professional Standards Investigations within 45 days of receiving all complaints against Metro Police Personnel.
- Conduct semi-annual roll-call training with all personnel on the LMPD Mission and Value Statements.

#### Support Bureau

#### Program Goals:

- Increase the number of crimes cleared by arrest by 3% in calendar year 2009.
- Achieve a 70% clearance rate on criminal homicides and a 45% clearance rate on business robberies.
- Participate in 50 training programs to educate law enforcement, prosecutors, the business community, and social agencies on victimization of the elderly, and to conduct 30 crime prevention presentations to elderly citizen groups.
- Reduce identity theft and other fraud offenses through education of citizens and officers, and by coordination with local businesses.
- Identify, locate, and arrest violators of the sex offender registry law.
- Conduct semi-annual roll-call training with all personnel on the LMPD Mission and Value Statements.
- Utilize the 574-LMPD anonymous tip line to receive critical information from our citizen partners.
- Increase community interactions with police in non-criminal settings by 3% in calendar year 2009. (Neighborhood Watch, Citizen Academies, Volunteer services, and Pal).
- Create and conduct a Metro Police Community Survey relating to public satisfaction with LMPD.
- Create contemporary crime prevention brochures for traffic safety, all major crime prevention categories and drug safety.
- Coordinate the implementation of the Keep Louisville Safe campaign.
- Coordinate the Reducing Violence Partnership to provide social services and effective law enforcement supervision to former offenders that are identified as most likely to commit a violent crime and / or most likely to be the victim of a violent crime.

**Louisville Metro Police**

**Budget Summary**

	<b>Prior Year Actual 2007-2008</b>	<b>Original Budget 2008-2009</b>	<b>Revised Budget 2008-2009</b>	<b>Mayor's Recommended 2009-2010</b>	<b>Council Approved 2009-2010</b>
General Fund Appropriation	138,935,900	142,496,600	142,565,700	142,635,600	142,145,600
Agency Receipts	1,107,800	1,448,700	1,448,800	1,354,700	1,354,700
Federal Grants	2,281,800	2,806,500	2,866,900	3,619,700	3,619,700
State Grants	4,974,200	5,264,100	4,725,100	4,903,700	4,903,700
<b>Total Revenue:</b>	<b>147,299,700</b>	<b>152,015,900</b>	<b>151,606,500</b>	<b>152,513,700</b>	<b>152,023,700</b>
Personal Services	123,279,900	125,095,700	124,177,400	132,132,500	132,142,500
Contractual Services	5,096,300	6,889,500	5,913,500	5,863,600	5,863,600
Supplies	1,383,800	1,912,500	1,416,900	1,689,800	1,689,800
Equipment/Capital Outlay	538,300	658,900	445,700	434,900	434,900
Interdepartment Charges	16,962,800	17,459,300	17,460,500	12,392,900	11,892,900
Restricted & Other Proj Exp	0	0	2,192,500	0	0
<b>Total Expenditure:</b>	<b>147,261,100</b>	<b>152,015,900</b>	<b>151,606,500</b>	<b>152,513,700</b>	<b>152,023,700</b>
<b>Expenditures By Activity</b>					
ARRA Metro Police	0	0	0	799,200	799,200
Director's Office	4,291,400	4,390,200	4,354,600	4,001,600	4,001,600
Administrative Division	31,838,500	34,834,000	34,921,300	31,857,000	31,357,000
Patrol Division	79,843,200	81,456,100	80,957,900	82,711,900	82,721,900
Special Investigations Division	4,782,500	8,733,100	8,746,200	9,267,200	9,267,200
Criminal Investigations Division	16,630,300	12,751,400	12,772,300	14,135,600	14,135,600
Support Operations Division	9,875,200	9,851,100	9,854,200	9,741,200	9,741,200
<b>Total Expenditure:</b>	<b>147,261,100</b>	<b>152,015,900</b>	<b>151,606,500</b>	<b>152,513,700</b>	<b>152,023,700</b>

<b>Louisville Metro Police</b>	<b>Position Detail</b>	
	Mayor's Recommended FY2009-2010	Council Approved FY2009-2010
<b>Position Allocation (in Full-time Equivalents)</b>		
<b>Sworn</b>	<b>1,255</b>	<b>1,255</b>
<b>Full-time</b>	<b>221</b>	<b>221</b>
<b>Part-time</b>	<b>74</b>	<b>74</b>
<b>Seasonal/Other</b>	<b>0</b>	<b>0</b>
<b>Total Positions</b>	<b>1,550</b>	<b>1,550</b>

**Position Title**

Administrative Assistant	7	7
Administrative Coordinator	1	1
Administrative Specialist	3	3
Administrative Supervisor I	2	2
Attorney	1	1
Business Manager II	1	1
Business Specialist	2	2
Clerk Typist II	5	5
Community Outreach Coordinator	1	1
Crime Analyst I	4	4
Crime Scene Technician I	15	15
Criminal Justice Specialist	6	6
Criminal Justice Supervisor	1	1
Crossing Guard Supervisor	1	1
Desk Clerk	21	21
Driver	1	1
Executive Assistant	1	1
Grants Coordinator	1	1
Grants Supervisor	1	1
Information Process Technician	17	17
Keeper I	1	1
Management Assistant	7	7
Paralegal	1	1
Personnel Supervisor	1	1
Photographer Technician	2	2
Physical Fit Instructor	1	1
Police Assistant Chief	3	3
Police Captain	1	1
Police Chief	1	1
Police Data Analyst	1	1
Police Lieutenant	61	61
Police Major	13	13
Police Officer	1,021	1,021
Police Recruit	3	3
Police Report Technician	6	6
Police Sergeant	152	152
Property Room Clerk	9	9
Property Room Supervisor	1	1
Public Education Coordinator	1	1
Public Information Specialist	1	1

<b>Louisville Metro Police</b>	<b>Position Detail</b>	
	Mayor's Recommended FY2009-2010	Council Approved FY2009-2010
Records Manager	1	1
Records Supervisor I	3	3
Records Supervisor II	2	2
Secretary	1	1
Traffic Control Officer II	4	4
Traffic Guards	118	118
Transcriber	5	5
Typist Police	9	9
Video Forensics Specialist	2	2
Word Processing Clerk Police	26	26