



**DEPARTMENT OF CODES & REGULATIONS
DIVISION OF PLANNING & DESIGN SERVICES**

LOUISVILLE, KENTUCKY

JERRY E. ABRAMSON
MAYOR

WILLIAM P. SCHRECK
DIRECTOR

**Westport Corridor Small Area Plan
Advisory Group Meeting**

City of Meadow Vale Office
Suite A, Westport Plaza
9408 Blossom Lane
May 27, 2009
5:30 PM

In attendance: Debbie Carrolll, Carrie Gerard, John Coots, Ellen Wade, Chris Palmer-Ball, Kip Eatherly, Roy Fey, Mike Doyle, Michael McCoy, Steve Sizemore, Ken Baker, Chris French, Nate Moulder, Walter Mundy

1. Introduction of Staff and Advisory Group

Kendal Baker welcomed the advisory group and began with introductions of Planning and Design Services (PDS) staff. Mr. Baker then had the advisory group introduce themselves. A sign in sheet was also distributed at this time.

2. Neighborhood Plan Process Presentation

Mr. Baker presented a PowerPoint outlining the neighborhood planning process which Louisville Metro Planning and Design uses to develop their plans. The presentation covered the steps in the plan, the components and how a plan goes through the legislative adoption process. Mr. Baker also described the similarity between a small area plan and a neighborhood plan. The presentation also noted that two optional components (Economic Development and Urban Design) will be included in the Westport Corridor Small Area Plan. Mr. Baker's presentation concluded with the distribution of the Neighborhood Planning Citizen Handbook. The advisory group was also informed that the link to the Westport Corridor Small Area Plan is now active. This section of the meeting was then opened to questions from the advisory group. Mr. Baker, Mr. Sizemore and Mr. French answered questions regarding the length of the planning process and cooperation between cities with zoning authority. The advisory group then asked to name those who were invited to the meeting, but were not present.

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3. Study Boundary Discussion

The proposed study boundary maps were placed on the wall and Chris French discussed the boundary and the supporting rationale. The advisory group entered into a discussion regarding the areas affected by the plan's process and guidance. There was discussion related to the intersection of Westport and Hurstbourne (specifically to the east of Hurstbourne). The group also discussed Briarwood, Westport and Rolling Hills' participation in the planning process. In addition, the group discussed including the Lyndon District Fire Department and recommended contacting Chief Rakestraw. It was decided to include all of the city of Graymoor-Devondale in the study boundary. Following this amendment, the advisory group accepted the boundary and recommended submittal to the Planning Commission. Mr. Baker explained the approval process and indicated that PDS will submit the boundary for approval.

4. Consultant Selection Process

Mr. Baker introduced the potential firms that would be contracted in developing the plan for Louisville Metro Planning and Design Services (PDS). The firms selected were best suited for the area based on their specialty and previous work. Particular consideration was given to firms with strong experience in economic development. Members of the advisory group were asked to volunteer to be involved in the interview process for the firms selected by PDS from the pool of qualified firms. The advisory group asked that PDS lead the interview process. A time for interviews would be set for a date within two weeks.

5. Outreach Subcommittee/Discussion

Mr. Sizemore facilitated a discussion regarding the tools that would be used to gain the most input from the residents and stakeholders of the Westport Corridor Small Area Plan area during the plan process. These tools would include the website, a list-serve, and an interactive web tool (Limehouse). The advisory group requested PDS to create a bulleted list that details the various tools the advisory group can utilize. The study boundary map will also be available on the PDS website.

6. Timeline Discussion – Future Meeting Schedule

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The group reviewed the proposed timeline and agreed to a regular meeting time. The tentative date would be from 6:00 PM to 7:30 PM, the 4th Wednesday of each month, held at the City of Meadow Vale Office. The advisory group also asked that the first public meeting be moved from August to a later date when children are back in school.

7. Next Steps

The next meeting will be held on June 24th.

The meeting concluded at 7:30 PM