LOUISVILLE METRO REVENUE COMMISSION

ELECTRONIC FUNDS TRANSFER AGREEMENT
(ACH CREDIT)

(Please type or print clearly in black ink.)

Reason for Submission:

- ❑ New ACH Credit Authorization
- ❑ Revision to Current Authorization (*i.e. account or bank changes)*
- ❑ ACH Termination Request

Please check one: Taxpayer ☐ Payroll Services Provider ☐

Business Name		Telephone Number ( )
Address		Fax Number ( )
City		Federal Employer Identification Number
State	ZIP Code	Financial Institution
EFT Contact Person		
E-mail Address of EFT Contact Person		Metro Revenue Commission Account Number

The Louisville Metro Revenue Commission is hereby requested to grant approval to the above named business to initiate Automated Clearing House credit transactions to the bank account of the Louisville Metro Revenue Commission. These payments must be in the National Automated Clearing House Association (NACHA) CCD+ format using the Tax Payment Convention (TXP). I understand that the above named business is responsible for paying the cost of initiating such transactions that may be charged by the business' financial institution. I acknowledge that the origination of ACH transaction to my account must comply with the provisions of U.S. law. I, along with the Louisville Metro Revenue Commission, agree to abide by all applicable ACH operating rules in effect. A confirmation letter will be e-mailed to the designated EFT Contact Person detailing the Louisville Metro Revenue Commission's routing number and designated bank account number. Any transmission errors are the responsibility of the taxpayer and their bank.

This agreement is to remain in full force and effect until the Louisville Metro Revenue Commission has received written notification from me of its termination so as to afford the interested parties a reasonable time to act on it.

Authorized Signature	Title
Print Name	Date

Send your completed agreement to: Louisville Metro Revenue Commission
Finance Division
617 West Jefferson Street
Louisville, KY 40202

Or fax to: 502-574-4818

KEEP A COPY OF THIS AGREEMENT FOR YOUR RECORDS