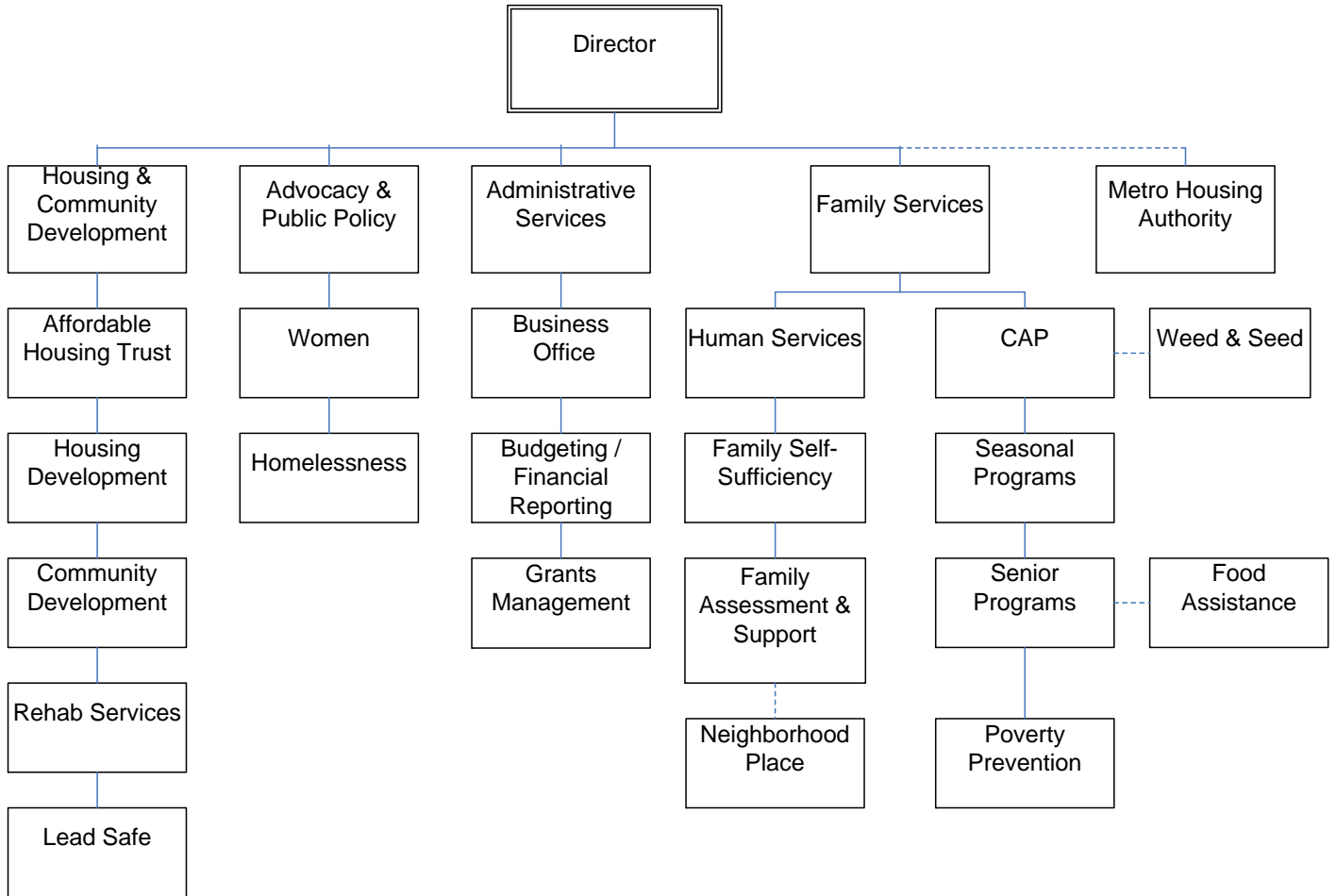




# Housing & Family Services



## HOUSING & FAMILY SERVICES

### Mission

The mission of the Department of Housing & Family Services is to assist residents in establishing long-term economic, physical, and social well-being. We are currently focusing on four major areas: emergency assistance for residents during times of crisis, safe and energy-efficient housing at various price points, household income supports, and policy and advocacy for populations with special needs.

### Programs and Services

#### **Advocacy and Public Policy Division**

Louisville Metro Advocacy and Public Policy advocates for populations with special needs such as the aging, the disabled, the homeless and women.

#### **Community Action Partnership**

Louisville Metro Community Action Partnership (CAP) develops and coordinates programs to eliminate poverty and its effects among the citizens of Louisville Metro. CAP is responsible for administering the Community Services Block Grant funds and the operation of the Low-Income Home Energy Assistance Program (LIHEAP), Summer Food Service Program for Children, Emergency Heating and Cooling Equipment Program and AmeriCorps Programs.

#### **Housing and Community Development Division**

Louisville Metro Housing and Community Development is responsible for housing and community development initiatives in the Louisville Metro area. Programs that include single-family rehabilitation loans, weatherization, roof and emergency repairs, handicapped accessibility construction, non-profit based housing support, homeless initiatives, down payment assistance for homebuyers and loans for housing creation or rehabilitation of rental units.

#### **Human Services Division**

Louisville Metro Human Services provides case management programming to stabilize families as they move toward self-sufficiency and intervention to families who need conflict resolution and problem solving.

#### **Administrative Services Division**

The Administrative Services Division promotes the efficient and effective operation of the department's core administrative functions: Business Office, Personnel, Policy & Legislative, Public Relations/Marketing, Grants Administration and Information Technology.

## HOUSING & FAMILY SERVICES

### Goals & Indicators

**Goals:**

- To improve in the well-being of low-income persons by the allocation and focusing of public and private resources for antipoverty purposes;
- To improve the community infrastructure and create employment and other resources to support low-income people in their transition towards self-sufficiency;
- To alleviate emergencies and crisis situations by providing essential services and support; to alleviate urgent situations enabling families to remain self-sufficient;
- To provide financial education, counseling and asset building in order to improve the financial self-sufficiency of low-income persons; identify financial resources in the community that provide credit and loans to low-income persons;
- To provide food and nutrition services to eligible clients to ensure an adequate and balanced food supply; to ensure that community food pantries have sufficient and appropriate foodstuffs for eligible families;
- To ensure that individuals and families do not become homeless and have access to safe, affordable, permanent housing;
- To ensure that there is available and affordable housing stock for low-income individuals, families and senior citizens;
- To improve energy efficiency, safety of homes and overall community conditions by making necessary repairs and renovations;
- To enhance the value of housing stock and preserve neighborhoods;
- To provide support services that enable older adults and persons with disabilities to remain independent in the community and in their own homes;
- To provide opportunities to volunteer and work in the community.

## HOUSING & FAMILY SERVICES

### Goals & Indicators (continued)

Indicators:

- Expanded community-based organizational resources for low-income persons.
- Improved family functioning skills.
- Increased partnership with local financial institutions to facilitate the provision of loans to low-income persons.
- Increased referrals to lenders willing to extend credit to low-income persons.
- Increased enrollment in Individual Development Accounts or other savings account programs.
- Establishment of new Individual Development Accounts or other savings account programs.
- Establishment of new Summer Food Service Program sites.
- Decreased waiting list for Senior Congregate/Meals On Wheels meals.
- Increase in number of beds in homeless shelters.
- Increase in number of homes/rental units for low-income and older and disabled persons.
- Increase in number of homes/rental units that meet building standards of quality.
- Added safe and affordable housing units in the community (acquisition, construction, preservation, rehabilitation, weatherization).
- Older adults avoid institutionalization through supportive services.
- Older adults maintain independent living for at least 90 days through supportive services.
- Older adults remain active in their community through supportive services.
- Persons with disabilities avoid institutionalization through supportive services.
- Persons with disabilities maintain independent living independent for at least 90 days.
- Persons with disabilities remain active in their communities through supportive services.
- Change in homes from renter to owner-occupied.
- Homes in the community improved preserved through weatherization activities.
- Increase in assessed value of homes resulting from weatherization activities.
- Increase in number of homes that are weatherized for fuel efficiency.
- Neighborhoods stabilized.
- Persons able to remain in their homes.
- Rental units in the community preserved through weatherization activities.

**Housing & Family Services**

**Budget Summary**

	<b>Prior Year Actual 2006-2007</b>	<b>Original Budget 2007-2008</b>	<b>Revised Budget 2007-2008</b>	<b>Mayor's Recommended 2008-2009</b>	<b>Council Approved 2008-2009</b>
General Fund Appropriation	13,768,900	12,704,600	12,738,200	10,861,400	11,816,300
Agency Receipts	613,600	379,200	379,200	447,200	446,700
Federal Grants	14,140,200	15,847,900	19,142,300	18,889,700	18,790,400
State Grants	804,700	175,300	175,300	253,600	247,900
<b>Total Revenue:</b>	<b>29,327,400</b>	<b>29,107,000</b>	<b>32,435,000</b>	<b>30,451,900</b>	<b>31,301,300</b>
Personal Services	11,890,600	11,954,100	12,126,500	11,777,200	11,627,400
Contractual Services	15,691,500	15,427,900	16,994,200	13,536,200	13,736,200
Supplies	1,247,100	1,252,800	1,699,400	2,186,000	2,186,000
Equipment/Capital Outlay	36,700	31,000	3,200	9,600	9,600
Interdepartment Charges	369,700	441,200	438,500	389,400	389,400
Restricted & Other Proj Exp	0	0	1,173,200	2,553,500	3,352,700
<b>Total Expenditure:</b>	<b>29,235,600</b>	<b>29,107,000</b>	<b>32,435,000</b>	<b>30,451,900</b>	<b>31,301,300</b>
<b>Expenditures By Activity</b>					
Housing & Community Development	4,414,700	4,361,300	6,332,900	5,072,200	5,243,500
Advocacy & Public Policy	3,688,500	3,751,300	3,915,500	365,000	363,500
Administrative Services	7,578,000	7,897,400	7,953,500	6,254,500	7,027,600
Family Services	13,554,400	13,097,000	14,233,100	18,760,200	18,666,700
<b>Total Expenditure:</b>	<b>29,235,600</b>	<b>29,107,000</b>	<b>32,435,000</b>	<b>30,451,900</b>	<b>31,301,300</b>

<b>Housing &amp; Family Services</b>	<b>Position Detail</b>	
	Mayor's Recommended FY2008-2009	Council Approved FY2008-2009
<b>Position Allocation (in Full-time Equivalents)</b>		
<b>Full-time</b>	<b>206</b>	<b>206</b>
<b>Permanent Part-time</b>	<b>171</b>	<b>171</b>
<b>Seasonal/Other</b>	<b>83</b>	<b>83</b>
<b>Total Positions</b>	<b>460</b>	<b>460</b>

**Position Title**

Account Clerk Typist	1	1
Administrative Assistant	7	7
Administrative Clerk	2	2
Administrative Coordinator	2	2
Administrative Specialist	4	4
Assistant Director	2	2
Business Accountant I	1	1
Business Accountant II	1	1
Business Clerk	1	1
Business Manager II	3	3
Business Specialist	6	6
Clerical Supervisor	1	1
Clerk Typist I	1	1
Clerk Typist II	1	1
Community Development Program Analyst	2	2
Community Outreach Specialist	1	1
Director	2	2
Energy Conservation Coordinator	1	1
Executive Administrator	5	5
Executive Assistant	2	2
Foster Grandparents	150	150
Grants Contract Coordinator	1	1
Grants Coordinator	2	2
Grants Specialist	1	1
Housing Program Assistant	1	1
Housing Program Specialist	10	10
Housing Program Supervisor	5	5
Housing Rehab Specialist	6	6
Housing Rehab Supervisor	1	1
Housing Rehabilitation Technician	1	1
Information & Referral Technician	8	8
Information Systems Analyst	4	4
Information Systems Specialist	1	1
Information Systems Supervisor	1	1
Intergenerational Program Worker	3	3
Loan Specialist	1	1
Loan Supervisor	1	1
Management Assistant	10	10
Nutrition Center Supervisor	14	14
Planning & Research Supervisor	1	1

<b>Housing &amp; Family Services</b>	<b>Position Detail</b>	
	Mayor's Recommended FY2008-2009	Council Approved FY2008-2009
Property & Leasing Supervisor	1	1
Property Acquisition Specialist	2	2
Property Acquisition Supervisor	1	1
Public Information Specialist	1	1
Receptionist	2	2
Residential Energy Conservation Technician	1	1
Secretary	5	5
Senior Social Worker	35	35
Social Service Policy & Advocacy Supervisor	3	3
Social Service Program Assistant	4	4
Social Service Program Coordinator	7	7
Social Service Program Specialist	11	11
Social Service Program Supervisor I	1	1
Social Service Technician	2	2
Social Services Coordinator	8	8
Social Services Manager	4	4
Social Services Supervisor	6	6
Social Worker	12	12
Staff Helper/External	54	54
Staff Helper/Internal	27	27
Training Specialist	1	1
Volunteer Coordinator	4	4