



LITTER-FREE EVENT FORM

EVENT/FESTIVAL _____

EVENT/FESTIVAL LOCATION _____

ESTIMATED # OF PEOPLE ATTENDING _____ Event Date _____

START TIME _____ END TIME _____

CONTACT _____ ORGANIZATION _____

ADDRESS _____

ZIP _____ DAY PHONE _____ MOBILE _____ FAX _____

E-MAIL ADDRESS: _____

Receptacles are delivered as a service from our friends at Metro Solid Waste. If you have filled out a Metro special event permit, Solid Waste already has your request. If you are not required to fill out a special event permit you can request wire baskets on this form. You can find out if you need an event permit at www.louisvilleky.gov/ipl/SpecialEventPermits

Requested number of baskets _____ (only fill this out if your event is not going to fill out a Metro event permit)

Metro Solid Waste can also provide receptacles for cans and other recyclables. Your event is responsible for disposal of the collected recyclable material.

Requested number of recycle receptacles _____

Event should assign a volunteer group to be on litter patrol. Brightside will provide supplies for these volunteers.

Number of T-Shirts _____ **Gloves** _____ **Trash Bags** _____ (group must pick up supplies)

"Litter Free Event" signage can also be delivered and will help remind participants to do their part.

Number of signs _____

Requested date of delivery _____ (24-48 hours advance of event is recommended)

Specific drop off location _____

PLEASE RETURN REQUEST FOUR WEEKS AND NO LATER THAN TWO WEEKS PRIOR TO EVENT.
PLEASE RETURN THIS FORM TO BRIGHTSIDE@LOUISVILLEKY.GOV

BRIGHTSIDE
400 SOUTH FIRST STREET
LOUISVILLE, KENTUCKY 40202
Or FAX: (502)574-2792

- ADD TO ENEWS**
- ADD TO NEWSLETTER**