

Louisville-Jefferson County Metro Government

Department of Codes & Regulations

Metro Development Center

444 South Fifth Street, Suite 100, Louisville, KY 40202-4314

Telephone: (502) 574-3321 Fax: (502) 574-4356

SINGLE FAMILY BUILDING AND ACCESSORY PERMIT APPLICATION

DATE		I. D. #		LOT#		SUBDIVISION NAME		
SITE ADDRESS				PROPOSED USE				
APPLICANT/CONTRACTOR				PHONE				
ADDRESS				CONTACT NAME				
CITY				STATE		ZIP CODE		
OWNER				PHONE				
ADDRESS								
CITY				STATE		ZIP CODE		
TYPE OF WORK		New	Sq. Ft.	Renovation		Sq. Ft.	Addition	Sq. Ft.
Basement			Sq. Ft.	Deck		Sq. Ft.	No. of Stories	
DETACHED ACCESSORY BLDG			Sq. Ft.	ATT. GARAGE		Sq. Ft.	No. of New Bedrooms	
ESTIMATED COST OF CONSTRUCTION (excludes Mech. Elect. & Plumb., Solid Fuel and Lot)							\$	
<p>I hereby certify that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his authorized agent. I understand that any false or inaccurate information on this application or the approved plans may result in revocation of the permit under KBC Section 108.6. No deviation of the approved plan is allowed without approval by this office.</p> <p style="text-align: center;">SINGLE LOT RESIDENTIAL CONSTRUCTION <u>LOT GRADING AND EROSION PREVENTION AND SEDIMENT CONTROL CERTIFICATION</u></p> <p>I hereby certify that I have reviewed the composite grading and drainage plan prepared by the Developer's engineer and approved by the Metropolitan Sewer District (for a lot in a recorded subdivision.) I acknowledge that as a condition of the permit, I am responsible for assuring that lot grading be done in accordance with the approved Subdivision Plan, that site drainage be carried to a public outlet as identified on the approved Subdivision Plan, and that adjacent properties will not be adversely impacted, or if the development is not part of an approved subdivision plan;</p> <p>I hereby certify that I will abide with the requirements of the Jefferson County Erosion Prevention and sediment Control Ordinance Section 159.02.014. (b): <u>Single Lot Residential Construction</u>. I further understand and acknowledge that as a condition of the permit, I am responsible for assuring that appropriate construction practices and sediment controls are utilized, I am responsible for assuring the practices of all contractors and sub-contractors employed for the purpose of this permitted construction shall conform to appropriate sediment control practices, I am responsible for assuring the appropriate selection, installation and maintenance of said sediment control practices, I am responsible for assuring that site construction practices do not interfere with any required subdivision sediment control practices as noted on plans approved by the Metropolitan Sewer District, I am responsible for assuring adjacent properties, public roadways, and receiving waters will not be adversely impacted.</p>								
Signature of Agent _____				Date ____/____/____				
OFFICE USE ONLY APPROVALS/PERMITS REQUIRED								
Electric		Urban Renewal		Mech. Fireplace		Construction Type		
Plumbing		BOZA		Curb Cut		MSD/Flood Plain		
HVAC		Overlay/Landmark		Planning & Design Services		Use Group		
REMARKS								
ZONING DISTRICT				CONSTRUCTION REVIEW OFFICER				
PERMIT FEE COST				APPLICATION NO.				

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Building permit fees.

1. The permit fees for new construction, additions, complete alterations of an entire building, tents and other temporary structures and change of Kentucky Building Code Use Group Classification permits shall be calculated according to the following table.

Kentucky Building Code Occupancy Type	Fee Per Sq. Ft.
Assembly	\$.085
Business	\$.075
Educational	\$.075
Factory	\$.0625
High hazard	\$.075
Institutional	\$.085
Mercantile	\$.075
Residential	\$.075
Storage	\$.055
U utility; miscellaneous	\$.065

2. Square footage shall be based on the number of square feet on every floor, including basements, calculated to the outside of the exterior walls.
3. The fee for partial alterations, structures other than buildings, or any type of work that the square feet cannot be calculated, the fee shall be calculated by a reasonable estimated cost to be submitted by the applicant and verified by the Department. The fee shall be \$25 plus \$2.50 per \$1,000 of estimated cost. The Department may ask for factual verification of presented estimated costs, when appropriate.
4. Any permit issued by the Department for which the Commonwealth of Kentucky is responsible for conducting the required building inspections, shall be ½ the normal amount.
5. A plan review fee shall be charged for all applications that are reviewed without issuance of a building permit or requested refunds for issued permits. The plan review fee shall be a minimum \$30 or one third (1/3) the normal permit fee, whichever is higher.
6. Fast-track elective. For permit applicants seeking early site/ foundation, shell and/or phased approval prior to full review of complete set on construction documents, the fee for foundations as listed in section (7) listed below shall apply; however, shell permits and phased work will be charged the full fee using the table listed in section (1). The following interior finish work or phased work will be charged the full fee using the table listed in section (1).
7. The fee for a "foundation only" permit shall be \$50.for single family dwellings & their accessory structures and \$100 for all other uses.
8. Permit fees for metro owned property projects may be waived by agreement of the Director of Public Works and Assets and the Director of Codes and Regulations.

9. The administrative fee for a Certificate of Use and Occupancy without issuance of an associated building permit, shall be \$50.
10. No building permit fee calculated under this section shall be less than \$50.
11. The fee for any additional inspections not covered by the initial permit fee shall be \$35. The Department shall have the right not to issue any additional permits to the applicant until the additional inspection fees have been paid in full.
12. Before a building permit is issued by the Department for a one or two-family residential construction project or a multi-family residential construction project, the Department shall conduct a search of its records to determine if the applicant has any unresolved or uncured and outstanding Code violations. If the applicant has no such unresolved or uncured and outstanding Code violations, then the Department may issue the building permit, if otherwise appropriate. If the applicant has unresolved or uncured and outstanding Code violations prior to the issuance of a Certificate of Occupancy, the Department shall not issue a building permit until such time as all the outstanding Code violations are removed, cured or corrected by the applicant and all fines and/or fees paid in full.