

**LOUISVILLE METRO CRIMINAL JUSTICE COMMISSION
MEETING SUMMARY**

Thursday, September 21, 2006

Members Present: Kim Allen; John Aubrey; Tom Campbell; Patricia Combs; Sheriall Cunningham; William DeNardi; Elisa Freeman-Carr; Judge Stephen George; Leo Smith (Designee for Dan Goyette); Richard Lewis; Mike Losavio; Marjean Martin; Richard Badaracco; Dave Stengel; Tim Vize; Lt. Col. Winstead (Designee for Chief White); Carla Kirby (Designee for Clarence Williams); Louis Willis; and Julie Hardesty (Designee for Irv Maze).

Excused Members: Judge Kathleen Voor Montano, Chair; Judge Donald E. Armstrong, Jr.; Roger Henderson; Judge Steve Mershon; and Tracy Reinhold.

Guests Present: Mary Pedersen (Kentucky Office of Homeland Security); Lisa Wilder (Kentucky Office of Homeland Security); Ben Hardy (Commonwealth Office of Technology); Sandy Sundberg (Metro IT); Julie Hayes (District Court Administrator); Peggy Kidwell (Criminologist); Allison Kern (Jefferson County Drug Court), Myra Campbell (Rep. Northup's Office); Jason Falk (Appriss, Inc.); Carolyn Franklin (Circuit Court Clerk's Office); Richard O'Malley (Jefferson County Attorney's Office [JCAO]); Ingrid Geiser (JCAO); Glenda Bradshaw (JCAO); Ann Schiavone Dyke (JCAO); and Betsy Helm (Public Protection Technology).

Staff Present: David Nicholson; Stephanie Stidham; Bruce McMichael; and Barbara West.

I. WELCOME/CALL TO ORDER

In Judge Montano's absence, Dave Stengel, Vice-chair, called the meeting to order, welcomed all in attendance and asked for introductions.

II. APPROVAL OF MEETING SUMMARY OF MAY 18, 2006 MEETING

The meeting summary of the May 18, 2006 meeting was unanimously approved as submitted.

III. CHAIR'S REPORT

Mr. Stengel referenced the information in the agenda packets under *Chair's Report*. The first item is an updated Commission membership listing. Members were asked to review the information for accuracy and advise staff if there are any changes to be noted. The second item is the listing of Commission staff responsibilities as related to committee staffing and committee service which shows that staff continues to remain active in many sectors of the criminal justice arena. This information is also used for MetroStat reporting purposes at the Public Protection Cabinet level.

IV. PRESENTATION

Mary Pedersen, Chief Information Officer, Kentucky Office of Homeland Security - provided a PowerPoint presentation on the "*Commonwealth of Kentucky eWarrants - Electronic Warrants System*." Ms. Pedersen stated that this project has been one of the most challenging for the State as it touches multiple agencies and crosses different branches of government. The

system has been developed to standardize and automate the arrest warrant process enabling electronic signatures and ensuring a secure electronic database. There are 40-50 versions of warrants statewide with the current system largely paper-based. Ms. Pedersen presented a workflow chart of the current arrest warrant paper process. The eWarrant process will ensure speed of entry, accuracy of data, data completeness and accessibility. Data will be made available in the Law Enforcement Information Network of Kentucky (LINK) and National Crime Information Center (NCIC). Currently, only 6% of the 300,000+ warrants are entered into LINK. Immediate access to comprehensive complaint and arrest warrant information will benefit citizens, law enforcement personnel and judges.

The first pilot will be launched in Clark County with training to begin on October 5th and “going live” status on October 12th. The initial goal for Clark County will be processing of one to five warrants per week beginning with warrants they are certain will be served. The pilot project will run for 90 days during which time Clark County will provide feedback and lessons learned. A court order from Justice Lambert authorizing electronic signatures for the pilot will be forthcoming. During this pilot phase, full statewide development mode will continue.

The system design has been through the cooperation of key players throughout the justice system and Ms. Pedersen advised that feedback from local jurisdictions is essential in the development of the system.

When questioned about the pilot site determination, Ms. Pedersen advised that Clark County volunteered for the pilot and the State was interested in a smaller jurisdiction for the initial pilot testing even though Jefferson County handles approximately 25% of criminal cases in the State. Questions regarding funding and timelines for the statewide roll out were also answered. Ms. Pedersen stated that \$4.5M had been budgeted for the project with \$1M earmarked for the pilot and \$3M for the purchase of Mobile Data Terminals (MDTs). She suggested there should be funding for the roll outs which may be within six to nine months. Since eWarrants is web-based, there should be a rapid roll out.

In answer to a question regarding complaint data, Ms. Pedersen said that the system has been built to accommodate all complaints (Emergency Protective Orders, Domestic Violence Orders, arrests, etc.) so “old” complaints could be entered, but as a starting point, the State is beginning with arrest warrants.

V. DIRECTOR’S REPORT

David Nicholson directed staff to distribute the information packets relative to the 2005 legislation as it relates to the Open Meetings and Open Records Acts. Commission members had been notified via email prior to the meeting that this legislation requires each elected and appointed member of a local government board to receive copies of written information explaining the procedural and substantive provision of these Acts. Signatory proof from each member indicating they have received this information is also required.

David reported that the Disproportionate Minority Confinement (DMC) Grant has closed. One of the subcommittees established under this grant, Risk Assessment Instrument Subcommittee, is scheduled to meet on October 5th. Former Commission member, Steve Jenkins, who is now President of the Urban League in Canton, Ohio, has asked Commission staff to provide background on the formation of a criminal justice commission. Mr. Jenkins is seeking guidance on replicating a commission in Canton. Staff will be available to assist in this endeavor. David mentioned that October is Domestic Violence Awareness Month and the Domestic Violence Prevention Coordinating Council will meet on October 19th. One of the Council subcommittees, Children Who Witness Domestic Violence, will meet on October 11th at the Urban Government

Center. The Commission has a new intern from Bellarmine University assisting staff during the fall school term.

VI. NEW BUSINESS

Julie Hardesty, Assistant County Attorney, announced that the Administrative Office of the Courts (AOC) and the Jefferson County Attorney's Office have entered into an agreement for AOC to become the administrator for Family Court Drug Court. Adult Drug Court has become a line item in the State budget beginning July 1, 2007, and will also be administered by AOC.

Dave Stengel moved that Judge Montano, Chair of the Commission, appoint up to six individuals to form a Drug Court transition committee for a smooth transition from the County Attorney's Office to AOC. The motion was seconded by Bill DeNardi, and unanimously approved.

Judge George thanked the County Attorney's Office and Justice McNulty in assisting with the continuance of Family Drug Court. Funding of \$287,000 is available through the Cabinet for Health and Family Services. It is hoped that Jefferson County Family Drug Court will become a statewide model.

VII. ADJOURN/NEXT MEETING

With no further business before the Board, the meeting was adjourned. The next scheduled meeting is Thursday, October 19, 2006 at 2:00 p.m. in the Crown Room of the Judicial Center.